

{Your Full name}
{Your Address}
{Your email}
{Contact Number}

Date: {The date you are applying}

Sub: Job Application for {Role you are applying for},

Dear Recruiting Manager,

I like to introduce myself in your company.

I {Your Full name} eagerly write to you with regards to the possibility of working as a {Your role}. I have a **valid work VISA** valid until {Visa expiry date} and which can be extended further.

During my studies at the {University Name}, I was able to get special theoretical and practical knowledge in Electronics and Communication Engineering.

I worked 4.4 years as a {Your role that you worked before}, where I worked in {Domain that you are experienced}. I have very good knowledge about {Primary Skill}. I would like to work in a testing and development environment.

Also, I am confident that I will be in your team; an active, open-minded and helpful member will be ready to make a substantial contribution to the continued success of your Company. That is why I am very excited to be a part of your company and pursue my desire to work on projects in an international Environment.

My earliest possible entry date would be {Availability Date}. I appreciate your attention to this Application and look forward to a positive response from your side. I included here, my resume for your reference, based on my experiences and abilities all additional information

Optional(If you have German skills): I speak fluent English and I schooled German Language **A1** (Dec 2016) and **A2** (Apr 2017) level from {institute name} and got certified in level A1. I am working sincerely to improve my language skills.

My work ethic is based on commitment, responsibility, and attention to detail. I am a fast and willing learner and adapt easily to new environments and new people.

Thank you kindly for taking the time to consider my application. I look forward to hearing from you in the near future.

Yours Sincerely,
{Your full name}